



Erindale College
www.erindalec.act.edu.au

Mc Bryde Crescent
WANNIASSA, ACT, 2903
Ph: 6205 8107; Fax: 6205 8147

Community Education Program

Active
leisure centre
www.activec.com.au

Starts 8th February 2010!

E-mail: enquiries@erindalecep.com.au; For ALL Course outlines go to www.erindalecep.com.au
~ Multi award-winning ~ Adult EDUCATION SINCE 1980 ~ special needs ~ Charity support ~

HOW TO ENROL

JOIN US!

- POST ~ It is **recommended** that you book early. **Term 1, 2010 runs from Mon 8/2/10 – Thur 1/4/10** (8 weeks).
By filling out the enrolment form below & posting it **between 18/1/10 & 1/2/10, to the postal address below.**
- FAX ~ To Erindale College CEP on Fax No. 6205 8147 anytime with your credit card details.
- PHONE ~ ☎ 6205 8107: The best times are during the scheduled office opening hours (below) – with your credit card details.
- E-MAIL ~ To: enquiries@erindalecep.com.au: Anytime with your credit card details.

IN PERSON
~ at our
Office!

- **ENROLMENT DAYS & TIMES** -> At our Office ~ 10:30am – 12:30pm, & 1:30pm – 5:00pm
During Mon. – Fri., from Mon 25th January 2010 – Fri. 5th February 2010.
- **COURSE OUTLINES** & all course information is on our WEBSITE www.erindalecep.com.au
- **ON YOUR FIRST NIGHT** Please **Wait in the Foyer** around the Main Desk/central Administration area & your course will be called out **10 minutes before your first class begins.**
- **NEED CHILDCARE?!** Use our Crèche ~ 4:30pm-8pm, Mon-Thu! Costs \$4.80/1½ hrs. Call 6207 2728.
- **PARKING** ~ In front of the college but **if your class starts at 7pm** then you are best advised to park at the Erindale Shopping Centre next door (only 3 minutes walk away).
- **PAYMENTS** ~ No bookings are taken without full payment.
Individual course payment is for one class per week only (but you can enroll in as many as you like!).
Any **CHEQUE Payments MUST** be payable to: **ACTIVE LEISURE CENTRE** (not to Erindale College).
• Receipts will be only posted & available upon request after your first class has finished.
• All fees must be paid in full **at the time of enrolment**. As you book in, **please record your enrolment**.
• **REFUNDS POLICY:** **No refund (or course 'credit') will be granted after fees have been paid, unless the course is cancelled** (Refunds cost us administrative time and money through no fault of our own and in turn also may suddenly mean that a course may not be able to commence or continue for other students.) **Please note:** that your enrolment **cannot be postponed** beyond this term.



EFTPOS
available!



On your first night be sure to arrive 10 minutes early & wait in the foyer of the college

Winners of the **ACT Overall Award of Excellence** in Adult Education in both 2005 - 2007 + 16 local & national awards 2005 - 2007 & Winner of the **Australian Learning Community of the Year 2007**

ENROLMENT FORM

Post to: Erindale College CEP,
PO Box 332, Erindale Centre, 2903

Course No.	Name of Enrolling Student(s)	Course Name	Offered on which day	Session Time	Cost
					\$
					\$

☎ (H)..... (W)..... (M)..... **Total \$**

Email:; Address:

Payment

Cheque / Money Order / Cash / Eftpos /Credit Card (circle one); We Accept: MasterCard / Visa card (circle one);

Name (BLOCK letters); Card Number:

Card Expiry date...../.....; Amount \$; Signature:

How Did You Hear About Us?

Newspaper / Mailed Leaflet / Email / Flyer (Shopping Centre/Library) / Website / Friend /Active Leisure Centre/ Returning
Courses outlines @ www.erindalecep.com.au - Please record your own enrolment ~ We will confirm your courses status via the website. No refunds unless your course is cancelled.

Office use only: Payment Processed Booked in Distributed Date / /